



City of Watsonville
Parks and Community Services Department
231 Union Street, Watsonville, CA 95076
(831) 768-3240
www.watsonvillerec.com

FACILITY RENTAL APPLICATION

Facility:

Callaghan Cultural Center	Ramsay Park Family Center
Gene Hoularis & Waldo Rodriguez Youth Center	Marinovich Community Center
Veterans Memorial Building	Enterprise Community Computer Center
Muzzio Park Community Center	Marinovich Computer Center
Civic Plaza (Choose one or more below)	Picnic Area _____
Community Room A B Kitchen AV System: Visual Microphones	

Proposed Dates and Times of Use:

Rental Date(s): _____

Multiple rental dates require separate contracts for each date requested.

Set-up Time: Date ___/___/___, _____ m to _____ m

Event Time: Date ___/___/___, _____ m to _____ m

Clean up: Date ___/___/___, _____ m to _____ m

Set-up Time: Date ___/___/___, _____ m to _____ m

Event Time: Date ___/___/___, _____ m to _____ m

Clean up: Date ___/___/___, _____ m to _____ m

Set-up Time: Date ___/___/___, _____ m to _____ m

Event Time: Date ___/___/___, _____ m to _____ m

Clean up: Date ___/___/___, _____ m to _____ m

Rental Purpose: _____

Briefly Describe: _____

Estimated attendance: Adults _____ Youth _____ Total Estimated Attendance _____

Applicant Information:

Today's Date: _____

Name of Organization: _____

Name of Individual: _____

Address: _____

City: _____ State: _____ Zip: _____

Home #: _____ Business #: _____ Message #: _____

Email: _____

Is the applicant a non-profit organization? Yes ___ No ___

If yes, please provide non-profit number _____

Is the applicant a governmental agency (City, County, State or Federal)? Yes ___ No ___

Is the applicant a business/promoter? Yes ___ No ___

If yes, provide City of Watsonville Business License #: _____

Equipment Request:

Are tables and chairs needed? Yes _____ No _____
If yes, How many? Tables _____ Chairs _____

Rental Information:

Is the event open to the public? Yes _____ No _____
Is this event a fundraiser? Yes _____ No _____
Will admission, dues, fees, donation or charges be collected? Yes _____ No _____
If yes, purpose of the fee: _____ *Price of admission:* \$ _____
Will items be sold? Yes _____ No _____
If yes, what type? _____ Business License # _____
Will decorations be used? Yes _____ No _____
If yes, what type _____
Will food be served? Yes _____ No _____
Will alcohol be served? Yes _____ No _____
Will alcohol be sold? Yes _____ No _____
If yes, ABC License Holders Name & # _____
Will there be entertainment? Yes _____ No _____
If yes, what type? _____
Will there be music? Yes _____ No _____
If yes, amplified? Yes _____ No _____

It is understood and agreed that the applicant assumes all risks for loss, damage, liability, injury, cost, or expense that may arise during or be caused in any way by such user or occupancy of the facilities of the City of Watsonville; the applicant further agrees that in consideration of being permitted to use said facilities the applicant and their guests/attendees will hold harmless from any loss, claim and liability or damages, and/or injuries to persons or property that in any way may be caused by applicant's and their guests/attendees use or occupancy of said facilities.

I, the undersigned, hereby certify that I will be personally responsible for any damage sustained on the grounds, building, furniture, or equipment occurring through the occupancy of said facilities by the Applicant or their guests/attendees.

I, the undersigned, have read, and agree to abide by the rules and regulations for the facility use as listed on supplementary materials.

No smoking allowed at any City parks or facilities.

Applicant Signature: _____ Date: _____

OFFICIAL USE ONLY:

Date Application was received: _____

The application is complete: Yes _____ No _____

The date requested is available: Yes _____ No _____

Deposit was paid in full: Yes _____ No _____

Rental request was placed on the facility calendar: Yes _____ No _____

Notes: _____

Staff Signature